



**INDIVIDUAL EXECUTIVE MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT	
<i>(Officers to complete this section prior to issuing to executive member)</i>	
Title of report	Health and Safety Service Plan 2009/10
Decision-maker	Executive Member for Community Safety
Earliest date when decision can be taken	September 15 2009
Key decision – Yes/No?	Yes
Date published on forward plan	August 2009
Date sent to executive member	September 7 2009
Recommendation	<ol style="list-style-type: none"> 1. That the Executive Member approves the Council's Health and Safety Business Plan (incorporating the service's interventions plan) for 2009 - 2010 as set out through appendices 1 – 3 to this report. 2. The Executive Member notes the Health and Safety team's performance against the Service Plan for 2008 - 2009 detailed in section 4 of Appendix 1; 3. The Executive Member notes the challenges facing the team in 2009 – 2010 due to limited resources. In particular, that there are estimated to be some 8,966 premises on the service's database for which the service currently holds responsibility as the appropriate enforcement agency under the Health and Safety at Work etc Act 1974 that are outside of the service's proactive risk-assessed premises inspection programme for 2009-2010. This places the Council in a position where there is some risk of censure and intervention, although the risks are considered low. Actions being taken to mitigate against their effects are set out in paragraphs 21 to 35 below.

ORIGINATING AUTHOR'S DETAILS*(Officers to complete this section prior to issuing to executive member)*

Lead officer (Name and job title)	Gill Davies, Director of Environment & Housing
Report author (Name and job title)	Jonathan Toy, Head of Community Safety & Enforcement
Contact Number	0207 525 7537

PART B

(Executive Member to complete this section)

DECISION(S)

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REASONS FOR DECISION

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**ALTERNATIVE OPTIONS
CONSIDERED**

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REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full executive for decision).

Please refer to the definitions of personal and prejudicial interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.

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DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*


or

I ~~approved an alternative course of action set out in Part B,*~~

or

I ~~have referred this matter to the Full Executive for decision.*~~

(* - Please delete as appropriate)

Signed  Dated 28/9/09

Executive Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, Southwark Town Hall, Peckham Road, SE5 8UB – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.